

VIEWING TENDER DOCUMENTS

- Scroll down to the Tenders page on the Procurement section of the website and click on the button which will hoist a page containing Notices, Addendums, Clarifications and a list of Tenders on sale.
- At the bottom of each page is a page navigation button.
- Each tender listed has a code, (optional) a description and PDF attachments for a brief document and the entire document at the right.
- The brief document opens immediately on clicking the adjacent icon of the desired tender while the entire document requires that the supplier registers (log-in) to view the tender. Registration requires that the supplier key in their own information including their desired password that is easy to remember.
- Note that the supplier is able to view one tender document per each log-in and will be required to sign-out and click on the next desired tender and follow the same process.