

MANAGING DIRECTOR'S OFFICE

The role of the Managing Director/CEO in Kengen is to ensure that the company achieves its strategic Goals and objectives.

Job Description for Managing Director/CEO

Job Title:	Managing Director/CEO
Corporation:	Kenya Electricity Generating Company (KenGen)
Division:	MD & CEO Division
Location / Work station:	Nairobi, Kenya

Reporting Relationships

Position Reports to: Board of Directors

Direct reports:

- a) Operations Director
- b) Company Secretary & Legal Affairs Director
- c) Business Development Director
- d) Supply Chain Director
- e) Geothermal Development Director
- f) Strategy & Business Performance Director
- g) Finance & ICT Director
- h) Human Resources & Administration Director
- i) Internal Audit & Risk Manager
- j) Security & Integrity Manager
- k) Technical Manager to MD & CEO
- l) Chief PRO and P.A to the MD& CEO

Job Purpose

The job holder is responsible for provision of strategic and visionary leadership and full operational responsibility in the development, implementation and evaluation of strategic business plans as approved by the Board.

Key Responsibilities:

- a) Provide strategic direction and leadership in business growth and customer service in line with the corporate business plan and strategy;
- b) Oversee implementation of corporate plans and strategies based on the company business philosophy, mission, vision and core values;
- c) Provide prudent financial management and investment undertakings by ensuring that sound policies and practices are adopted for optimal utilization and returns;
- d) Oversee execution of management and financial accounting roles and ensure ICT is leveraged in support of operational effectiveness;
- e) Oversee lean, safe and effective operations of KenGen's generation assets, ensuring embedment of best operational practices across the business value chain;

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- f) Assist in shaping regulatory evolution in the Kenyan power sector and maintain very strong relationship with key stakeholders (local and international) on planned generation capacity expansion;
 - g) Ensure standards and statutory compliance and manage existing and emerging KenGen business risks;
 - h) Promote and uphold best practice Corporate Governance structures in line with KenGen's core values of Teamwork, Integrity, Professionalism and Safety;
 - i) Develop and nurture a dynamic and competent workforce through a robust performance-driven culture;
 - j) Ensure corporate compliance with all statutory, legal, social and regulatory requirements in the execution of its business strategies;
 - k) Direct and coordinate all business activities and operations to ensure that various organs of Kengen operate harmoniously and in conformity with the overall operational plans and performance targets;
 - l) Ensure effective mobilization and utilization of resources;
 - m) Oversee corporate planning, budgeting and effective implementation of policy decisions at both strategic and operational levels;
 - n) Ensure continuous improvement in the quality and value of services provided by KenGen;
 - o) Implement Board decisions efficiently and effectively and keep the Board informed of all strategic aspects of business; and
 - p) Establish effective internal monitoring and control systems in executing the strategy.

Job Dimensions:

I. Financial Responsibility:

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- a) Oversee the implementation of the corporate budget
 - b) Approve budgets
 - c) Approve expenditures
 - d) Procurement plan
 - e) Approved investment resources

II. Responsibility for Physical Assets

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- a) Responsible for physical assets assigned by the Company
 - b) Provide oversight for all Company physical assets
 - c) Safety measures of all assets and resources

III. Decision Making / Job Influence

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- a) Make strategic, operational and financial decisions for the institution
 - b) Plan and coordinate the work of all staff
 - c) Distribution of the activities by Units
 - d) Monitors staff performance
 - e) Appraises/evaluates staff performance

Job Competencies (Knowledge, Experience and Attributes / Skills).

Academic Qualifications

- a) Bachelor's degree in Engineering, Commerce, Economics or other relevant degree
- b) Master's Degree in Business Administration or a relevant field.

Professional Qualifications / Membership to professional bodies

Relevant professional qualification and membership to a relevant professional body

Previous relevant work experience required.

Minimum 10 years of experience with at least 3 years in similar organization

Functional Skills:	Behavioral Competencies/Attributes:
<ul style="list-style-type: none"> a) Superior analytical skills; b) Leadership competencies; and c) Excellent organization and coordination skills. 	<ul style="list-style-type: none"> a) Proven intellectual leadership in managing people, operations and financial resources; b) Proven ability to think strategically and design long term plans; c) Ability to drive change